

**NOTES of informal meeting of Local Admissions Forum held at  
The Council Chamber, Brockington, 35 Hafod Road, Hereford on  
Tuesday 15 March 2011 at 6.30 pm**

**Present:** Councillor JW Hope MBE (Chairman)  
Councillor AM Toon (Vice Chairman)

Mrs E Kearns, Mrs S Catlow-Hawkins, PA Smith and T Mepham

*(The meeting was inquorate. However, as the role of the Forum was consultative, Members agreed to proceed with an informal meeting to provide the Admission and Transport Manager with their views.)*

**15. APOLOGIES FOR ABSENCE**

Apologies were received from Mrs S Brearley, Mr P Box, Mrs O Denson, Mrs E Lowenstein, Mr A Plummer, Mrs A Robertson, Mrs C Soble, and Mr P Sell, .

**16. NAMED SUBSTITUTES**

There were none.

**17. MINUTES**

Members noted the Minutes of the meeting held on 14 July 2010.

**18. DECLARATIONS OF INTEREST**

Councillor JW Hope declared a personal interest as a Governor of Almley Primary School.

Councillor AM Toon declared a personal interest as a Governor of Whitecross High School.

**19. ADMISSION ARRANGEMENTS 2012/13**

Members discussed the proposed admissions arrangements for 2012/13.

The Admission and Transport Manager presented the report. He informed Members that a consultation process had been undertaken for the 2011/12 admission arrangements and as the proposed arrangements for 2012/13 were the same there had been no need to consult upon them.

Appendix 1 in his report set out the oversubscription criteria for all Community and Voluntary Controlled Primary and Secondary Schools in Herefordshire.

Members supported the proposed admissions arrangements for the 2012/13 academic year as set out in appendix 1 to the report.

**20. AMENDMENTS TO SCHOOL PLANNED ADMISSION NUMBERS**

Members discussed changes to the Planned Admissions Numbers at Sutton, Pembridge and Wellington Primary Schools.

The Admission and Transport Manager presented the report. He provided an update on the number of first preference applications at the three schools and their neighbouring schools, reporting increases at Sutton and Pembridge Schools.

Members supported the request by Sutton Primary School, and Pembridge CE Primary School to increase their Planned Admission Numbers and the request of Wellington Primary School to decrease its Planned Admission Number as set out in the report.

**21. LATE ITEMS/ANY OTHER BUSINESS**

None.

The meeting ended at 7.05 pm

**CHAIRMAN**